vantify
CONSULTANCY

Fire
Management Plan

RESOURCE BROCHURE

0203 337 3575
enquiries@vantify.com
vantify.com

1. Introduction

There is an increasing requirement for property management professionals to develop a much greater awareness of property-based fire safety arrangements. It is particularly necessary for property-based staff to have a comprehensive understanding of how the various fire safety systems operate and interact, together with the day-to-day arrangements in place for their routine servicing, maintenance, and testing.

Put quite simply, property staff need to understand:

- What fire safety systems are in place
- How the fire safety systems operate and interact
- What the evacuation strategy is
- Why the fire safety systems are present and what they have been designed to do
- How fire safety systems are serviced, tested, and maintained
- What fire safety records need to be made available
- How to deal with adverse situations e.g. system malfunctions
- Their role and responsibilities in dealing with emergency situations

The Fire Management Plan details the building's fire safety systems and management arrangements which are designed to ensure adequate warning of fire is provided to occupants and if necessary, the effective evacuation of the building is facilitated. Furthermore, this information is intended to support the building management team's understanding of the building's fire systems and arrangements and to ensure the requirements set out in Article 11 of the Regulatory Reform (Fire Safety) Order 2005, are being met, namely:

The Responsible Person must make and give effect to such arrangements as are appropriate, having regard to the size of his undertaking and the nature of its activities, for the effective planning, organisation, control, monitoring and review of the preventative and protective measures.

Therefore, the sections of the Fire Management Plan contain the fire safety policy / arrangements / strategies / equipment / design information relating to the building, and forms the basis of a 'live' document to which additional information may be added when the building is occupied/vacated, alterations take place (physical, change of use), systems are updated/changed etc.

2. Fire Management Plan

The Fire Management Plan is delivered in PDF format and can be prepared as part of the Fire Risk Assessment process or as a standalone exercise.

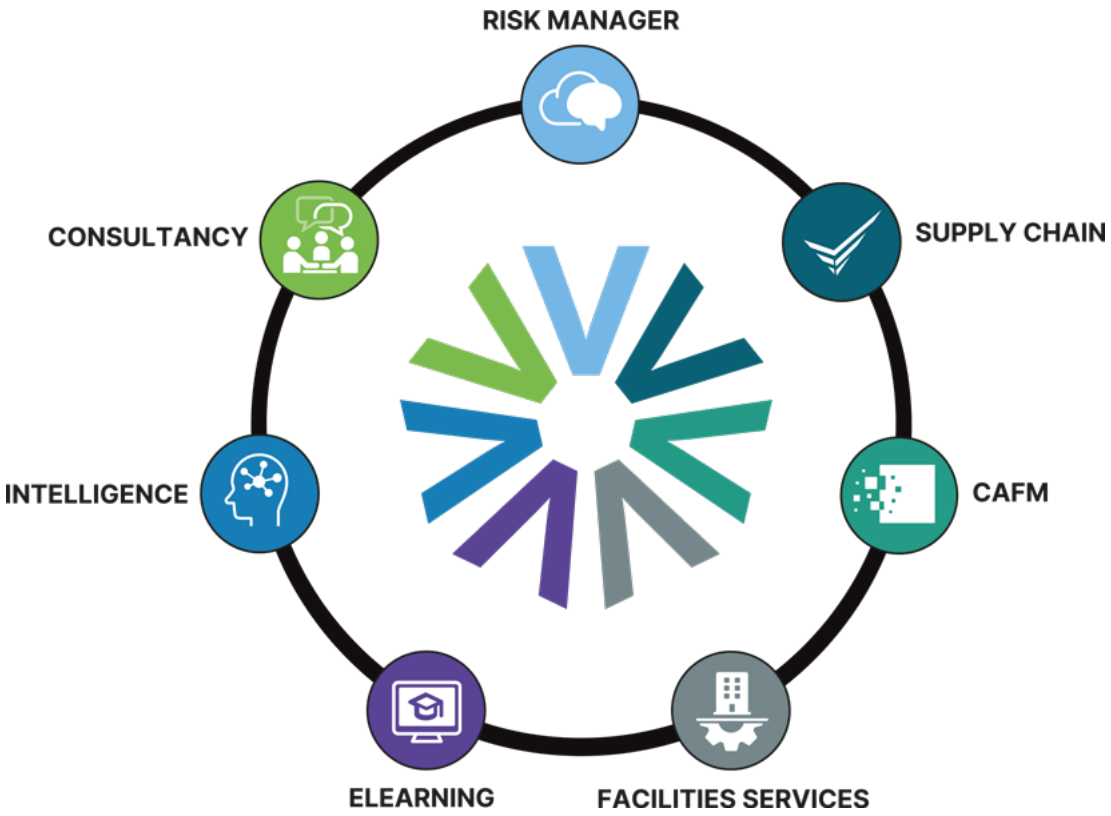
Managing fire safety is necessary throughout the life of a building, starting with the initial design, with the objective to minimise the incidence of fire and to ensure that, when a fire does occur, appropriate fire safety systems (including active, passive, and procedural systems) are in place and are fully functional.

This Fire Management Plan details the arrangements for the effective planning, organisation, control, monitoring and review of the preventative and protective measures in respect of fire safety. The Plan should also be implemented with reference to the property Fire Risk Assessment (as stipulated by the Regulatory Reform (Fire Safety) Order 2005, which should be undertaken for the property and be subject to periodic review.

The following information detailed within this Fire Management Plan is designed to ensure that the client is meeting the specific management requirements of the Regulatory Reform (Fire Safety) Order 2005, and to ensure that the Responsible Person knows what to do if there is a fire emergency and to ensure that the property can be safely evacuated.

- Introduction
- Property Details
- Fire Safety Systems
- Fire Strategy
- Fire Safety Planning
- Fire Safety Organisation and Control
- Fire Safety Monitoring and Review
- Emergency Evacuation Arrangements

The Vantify Ecosystem



Better together. Only with Vantify.

vantify

0203 337 3575
enquiries@vantify.com
vantify.com

Registered Office, 20 Grosvenor Place, London, England SW1X 7HN

William Martin, Meridian, Prosure360, and Elogs have joined forces to create Vantify® - our unified ecosystem that provides a single vantage point for compliance and risk management.